

Redeeming the Time: Abbreviations

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Redeeming the Time: This is a Christian concept meaning to convert time into value, to recover, to not waste.

Abbreviation Definition: To shorten or reduce a word or phrase. Used for brevity. Even the word abbreviation is abbreviated (abbrev.) !

Sometimes, instead of writing a proper name in full, we write only one or two letters of the name. Instead of writing Patrick Henry, for example, we may write P. Henry. Try abbreviating your name with just taking the letter of your first name and placing a period behind it and writing your last name beside it. Now, do the same thing and add on the intial to your middle name. Do this with the names of your mother, father, sister, brother, grandparents, aunts, uncles, cousins, neighbors, etc.

Rule: Every abbreviation should be followed by a period. Abbreviations of proper names, when single letters are always written in capital letters.

Week #7

Source Material Abbreviations

These abbreviations will become more and more important to you as you begin to research and read for general pleasure.

i.e. = that is (Latin <i>id est</i>)	e.g. = for example (Latin <i>exempli gratia</i>)
c = copyright	c., ca. = about
cf. = compare (from Latin confer)	ed. = editor, edited, edition
et al. = and others (Latin <i>et alii</i>)	f., ff. = following page, pages
and elsewhere (Latin <i>et alibi</i>)	
ibid. = in the same place (Latin <i>ibidem</i>)	
l., ll. = line, lines	id. = the same (Latin <i>idem</i>)
loc. cit. = in the place cited (Latin <i>loco citato</i>)	
ms., mss = manuscript, manuscripts	
N.B. = note well (Latin <i>nota bene</i>)	
op. cit. = in the work cited (Latin <i>opere citato</i>)	
sic = thus (Latin) ; when quoting a passage with an error (e.g., wrong date, misspelling, etc.) let the reader know you are quoting directly -- insert <i>sic</i> beside the error	

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i.e.	that is (Latin <i>id est</i>)
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e.g. © Beverly Schmitt 1997-2002, all rights reserved	for example (Latin <i>exempli gratia</i>)
---	--

c © Beverly Schmitt 1997-2002, all rights reserved	copyright
--	-----------

c., ca. © Beverly Schmitt 1997-2002, all rights reserved	about
--	-------

cf. © Beverly Schmitt 1997-2002, all rights reserved	compare (from Latin confer)
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ed.

editor, edited, edition

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et al.

and others (Latin *et alii*)
and elsewhere (Latin *et alibi*)

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ibid.

in the same place (Latin *ibidem*)

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l., ll.

line, lines

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f., ff.

following page, pages

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id.

the same (Latin *idem*)

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loc. cit

in the place cited
(Latin *loco citato*)

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ms., mss

manuscript, manuscripts

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N.B.

note well
(Latin *nota bene*)

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op. cit.

in the work cited
(Latin *opere citato*)

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sic

thus (Latin)

when quoting a passage with an error (e.g., wrong date, misspelling, etc.) let the reader know you are quoting directly -- insert *sic* beside the error

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